



# 2019 Highway School Registration Form

June 3-5 2019  
Ithaca College  
Ithaca, NY



First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Town       Village       State Agency       County       City

Other: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ County: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Ext: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Is this your first time attending Highway School?

Have you received an award certificate for 20 + years (or more) of Highway School attendance?

(If yes, registration fee is waived)

Early registration fee before May 17 is \$110.00

Attendees registering after May 17 must register on-site at a fee rate of \$150.00.

Please email completed forms to: [pkebea@nytowns.org](mailto:pkebea@nytowns.org)

Please Note: Cancellations received 10 days prior to event will be refunded minus a \$10.00 processing fee. No refunds will be given after the 10 day cancellation deadline.

Or send to:  
**Association of Towns**  
150 State Street  
Albany, New York 12207  
Phone: (518) 465-7933  
Fax: (518) 465-0724

Check in and on-site registration will be available Sunday, June 2 from 3 - 5 p.m.  
Contact Executive Meeting Coordinator Patty Kebea with any questions at 518-465-7933

# 2019 Highway School Registration & Conference Information

June 3-5 2019

Ithaca College

Sponsored by The Association of Towns of the State of New York  
and  
The Cornell Local Roads Program

## Registration

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Please Note: Cancellations received 10 days prior to event will be refunded minus a \$10.00 processing fee. No refunds will be given after the 10 day cancellation deadline.

Registration forms and checks made payable to the Association of Towns can be mailed to:  
Association of Towns, 150 State street, Albany, New York 12207

Attendees can also register online and pay at [www.nytowns.org](http://www.nytowns.org). Online registrants will receive an email confirmation following payment acceptance. Only Visa and Mastercard are accepted.

On-Site Registration and early check-in is available between 3 and 5 p.m. on Sunday June 2 in the North Foyer of Philips Hall on the Ithaca College Campus. Conference Check-in will resume Monday June 3 at 8 a.m.

## 2019 Highway School Topics

Dealing with Water & Drainage  
Winter Maintenance & Snow Plowing  
Emergency Response: Extreme Events, Accidents  
Local Roads Safety Plans  
Pavement Preservation  
Worker Safety Discussion Panel  
Utilities in ROW  
CHIPS and Other Funding Sources

## Conference Information

- **Meals:** Lunch will be provided at the conference on Monday and Tuesday.
- **Parking:** Parking is available in designated lots on the Ithaca College Campus with a valid parking permit. Parking permits will be provided by conference staff on Monday morning at the entrance of the parking areas. If you require handicapped parking, please bring your own handicapped parking permit. There are a limited number of handicapped spaces available.
- **Expenses:** Actual and necessary expenses incurred while attending Highway School, including the registration fee, are proper municipal charges under Town Law, §116(12) and General Municipal Law, §77(b).
- **Credits For Attendance:** Attendees will automatically receive three credits in the highway category of the Association of Town's Certified Town Official Program. Attendees enrolled in the Cornell Local Roads Roadmaster Program will also receive credit towards Road Master levels III and IV when they earn their 5 or 10 year attendance awards.

Contact Patty Kebea, Executive Meeting Coordinator, at the Association of Towns with questions at (518) 465-7933.

Stay up to date with current information about the 2019 Highway School on the web at:  
Association of Towns - [www.nytowns.org](http://www.nytowns.org)  
Cornell Local Roads Program - [clrp.cornell.edu](http://clrp.cornell.edu)