



# 2019 Planning and Zoning School Agenda

## Town of Hyde Park (Dutchess County)

### Wednesday, September 18, 2019

Wallace Center at the FDR Library and Museum  
4079 Albany Post Road, Hyde Park, NY 12538

<b>8:30 a.m. – 9:00 a.m.</b>	<b>Registration &amp; Continental Breakfast</b>
<b>9:00 a.m. – 9:10 a.m.</b>	<b>Welcome and Introductions</b>
<b>9:10 a.m. – 10:00 a.m.</b>	<p style="text-align: center;"><b>Case Law Updates: New judicial decisions relevant to Planning and Zoning Boards</b> <i>Rob Stout – Whiteman, Osterman, and Hanna</i></p> <p>This session will focus on new judicial decisions that are relevant to Planning and Zoning Boards. In addition, it will provide up-to-date information on how the state and federal courts are ruling on land use issues. Many of these cases relate to the key decisions made by boards on a regular basis such as site plan, subdivision, use and area variances, and SEQRA determinations.</p>
<b>10:00 a.m. – 10:10 a.m.</b>	<b>10 Minute Break</b>
<b>10:10 a.m. – 11:00 a.m.</b>	<p style="text-align: center;"><b>Regulating Food Trucks</b> <i>Ashley Ley – AKRF</i></p> <p>Food trucks, in particular gourmet or specialty food trucks, have been growing in popularity in recent years. While some communities have encouraged them as a way to promote new businesses, others have identified concerns relating to competition with existing businesses, traffic, parking, waste disposal, and hours of operation. This session will focus on the different zoning strategies for promoting the good, controlling the bad, and enjoying all that food trucks have to offer.</p>
<b>11:00 a.m. – 11:50 a.m.</b>	<b>50 Minute Lunch Break</b>
<b>11:50 a.m. – 12:40 p.m.</b>	<p style="text-align: center;"><b>Navigating SEQR</b> <i>Susan Favate and Sarah Yackel, Esq. – BFJ</i></p> <p>This session will outline the basics of State Environmental Quality Review (SEQR), including actions subject to SEQR, procedures and timeframes, and Board decision-making. The session will also cover legal implications of SEQR compliance, including avoiding mistakes that can lead to lawsuits. Several case studies will be used as examples.</p>
<b>12:40 p.m. – 12:50 p.m.</b>	<b>10 Minute Break</b>
<b>12:50 p.m. – 1:40 p.m.</b>	<p style="text-align: center;"><b>Ethics for Planning and Zoning Boards</b> <i>Sarah Brancatella, Esq. – Association of Towns of the State of New York</i></p> <p>Your neighbor needs a variance and you're on the ZBA, can you review their application? Is the planning board secretary allowed to sell property to the town? Can a planning board member also act as the bookkeeper? This course will review what the law says about ethics and public officials; discuss tools towns can use to address ethics issues; and explain how to analyze situations to ensure compliance with the law.</p>



# 2019 Planning and Zoning School Agenda

## Town of Lake George (Warren County)

### Thursday, September 26, 2019

Fort William Henry Resort  
48 Canada Street, Lake George, NY 12845

8:30 a.m. – 9:00 a.m.	<b>Registration &amp; Continental Breakfast</b>
9:00 a.m. – 9:10 a.m.	<b>Welcome and Introductions</b>
9:10 a.m. – 10:00 a.m.	<p style="text-align: center;"><b>What Planning Boards Need To Know About Housing and Real Estate</b>  <i>Patricia Tatich, AICP-Warren County, Darren J. Scott ACIP at NYS DHCR,  &amp; Judy Calogero at Calogero Partners LLC</i></p> <p>Course description pending.</p>
10:00 a.m. – 10:10 a.m.	<b>Break</b>
10:10 a.m. – 11:00 a.m.	<p style="text-align: center;"><b>Ethical Considerations in Planning and Zoning Decision-Making</b>  <i>Mark Schachner Esq., Miller, Mannix, Schachner and Hafner, LLC</i></p> <p>An interactive discussion of the legal and ethical issues involved in the decision-making process of planning boards and ZBAs.</p>
11:00 a.m. – 11:50 a.m.	<b>Lunch Break</b>
11:50 a.m. – 12:40 p.m.	<p style="text-align: center;"><b>Site Plan Review</b>  <i>Chuck Voss, AICP – Barton &amp; Loguidice, D.P.C.</i></p> <p>This course will discuss the statutory authority local governments have to review site plans. It will address the scope and content of a site plan and the role of the site plan in municipal review of development projects. A discussion of design and the reasons some approaches might be preferable to others is included in the course.</p>
12:40 p.m. – 12:50 p.m.	<b>Break</b>
12:50 p.m. – 1:40 p.m.	<p style="text-align: center;"><b>Case Law Update</b>  <i>Libby Coreno Esq., Coreno Law</i></p> <p>This session will focus on new judicial decisions that are relevant to Planning and Zoning Boards. In addition, it will provide up-to-date information on how the state and federal courts are ruling on land use issues. Many of these cases relate to the key decisions made by boards on a regular basis such as site plan, subdivision, use and area variances, and SEQRA determinations.</p>



# 2019 Planning and Zoning School Agenda

## Town of Big Flats (Chemung County)

### Friday, September 27, 2019

Big Flats Community Center  
476 Maple Street, Big Flats, NY 14814

<b>8:30 a.m. – 9:00 a.m.</b>	<b>Registration &amp; Continental Breakfast</b>
<b>9:00 a.m. – 9:10 a.m.</b>	<b>Welcome and Introductions</b>
<b>9:10 a.m. – 10:00 a.m.</b>	<p style="text-align: center;"><b>Ethics for Planning and Zoning Boards</b> <i>Sarah Brancatella, Esq. – Association of Towns of the State of New York</i></p> <p>Your neighbor needs a variance and you're on the ZBA, can you review their application? Is the planning board secretary allowed to sell property to the town? Can a planning board member also act as the bookkeeper? This course will review what the law says about ethics and public officials; discuss tools towns can use to address ethics issues; and explain how to analyze situations to ensure compliance with the law.</p>
<b>10:00 a.m. – 10:10 a.m.</b>	<b>10 Minute Break</b>
<b>10:10 a.m. – 11:00 a.m.</b>	<p style="text-align: center;"><b>Site Plan Review</b> <i>Staff, New York State Department of State, Division of Local Government Services</i></p> <p>This course is an overview of the statutory authority local governments have to review site plans. It will address the scope and content of a site plan and the role of the site plan in municipal review of development projects. A discussion of design and the reasons some approaches might be preferable to others is included in the course.</p>
<b>11:00 a.m. – 11:50 p.m.</b>	<b>50 Minute Lunch Break</b>
<b>11:50 p.m. – 12:40 p.m.</b>	<p style="text-align: center;"><b>2019 SEQR Update – Review of Recent Case Law and Regulatory Amendments</b> <i>Donald A. Young, Esq., Boylan Code LLC</i></p> <p>Part 1. The first update to State Environmental Quality Review (SEQR) regulations in more than two decades went into effect on January 1, 2019. An experienced land-use and municipal attorney will discuss how the SEQR Update encourages sustainable development, supports renewable energy, and streamlines the environmental impact statement process.</p>
<b>12:40 p.m. – 12:50 p.m.</b>	<b>10 Minute Break</b>
<b>12:50 p.m. – 1:40 p.m.</b>	<p style="text-align: center;"><b>2019 SEQR Update – Review of Recent Case Law and Regulatory Amendments</b> <i>Donald A. Young, Esq., Boylan Code LLC</i></p> <p>Part 2. The first update to State Environmental Quality Review (SEQR) regulations in more than two decades went into effect on January 1, 2019. An experienced land-use and municipal attorney will discuss how the SEQR Update encourages sustainable development, supports renewable energy, and streamlines the environmental impact statement process.</p>



# 2019 Planning and Zoning School Agenda

## Town of Batavia (Genesee County)

### Monday, September 30, 2019

Quality Inn & Suites Palm Island Indoor Waterpark  
8250 Park Road, Batavia, NY, 14020

8:30 a.m. – 9:00 a.m.	<b>Registration &amp; Continental Breakfast</b>
9:00 a.m. – 9:10 a.m.	<b>Welcome and Introductions</b>
9:10 a.m. – 10:00 a.m.	<p style="text-align: center;"><b>Ethics for Planning and Zoning Boards</b></p> <p style="text-align: center;"><i>Sarah Brancatella, Esq. – Association of Towns of the State of New York</i></p> <p>Your neighbor needs a variance and you're on the ZBA, can you review their application? Is the planning board secretary allowed to sell property to the town? Can a planning board member also act as the bookkeeper? This course will review what the law says about ethics and public officials; discuss tools towns can use to address ethics issues; and explain how to analyze situations to ensure compliance with the law.</p>
10:00 a.m. – 10:10 a.m.	<b>10 Minute Break</b>
10:10 a.m. – 11:00 a.m.	<p style="text-align: center;"><b>Site Plan Review</b></p> <p style="text-align: center;"><i>Staff, New York State Department of State, Division of Local Government Services</i></p> <p>This course is an overview of the statutory authority local governments have to review site plans. It will address the scope and content of a site plan and the role of the site plan in municipal review of development projects. A discussion of design and the reasons some approaches might be preferable to others is included in the course.</p>
11:00 a.m. – 11:50 a.m.	<b>50 Minute Lunch Break</b>
11:50 a.m. – 12:40 p.m.	<p style="text-align: center;"><b>2019 SEQR Update – Review of Recent Case Law and Regulatory Amendments</b></p> <p style="text-align: center;"><i>Donald A. Young, Esq., Boylan Code LLC</i></p> <p>Part 1. The first update to State Environmental Quality Review (SEQR) regulations in more than two decades went into effect on January 1, 2019. An experienced land-use and municipal attorney will discuss how the SEQR Update encourages sustainable development, supports renewable energy, and streamlines the environmental impact statement process.</p>
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12:50 p.m. – 1:40 p.m.	<p style="text-align: center;"><b>2019 SEQR Update – Review of Recent Case Law and Regulatory Amendments</b></p> <p style="text-align: center;"><i>Donald A. Young, Esq., Boylan Code LLC</i></p> <p>Part 2. The first update to State Environmental Quality Review (SEQR) regulations in more than two decades went into effect on January 1, 2019. An experienced land-use and municipal attorney will discuss how the SEQR Update encourages sustainable development, supports renewable energy, and streamlines the environmental impact statement process.</p>